



Proposal Preparation Fund (PPF)

University of Kansas
 Office of Research
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 Lawrence, KS 66045-7568
 Telephone: 785-864-3441
 Fax: 785-864-5042
 www.research.ku.edu

Please submit one copy of this application to RGSPPF@ku.edu at least three (3) working weeks prior to the agency deadline for submission of the proposal.

If you have questions about the PPF program, please consult the KU Policy Library <http://policy.ku.edu/research/proposal-prep-institutional-support> or contact Nancy Biles (864-7434, rgsppf@ku.edu).

Date: _____

PI Name: _____ Title: _____

Phone: _____ Email address: _____

Department/Unit: _____ Chairperson/Director: _____

By submitting this form, you are certifying that the information included is complete and accurate.

Please use the space below to outline your PPF request.

Please list all persons who are 100% grant and/or cost-share committed, for whom support is being requested.

(1)	(2)		(3)	(4)	(5)	(6)
Name and Title of Individual	Begin	End	% time to be supported by PPF	Salary and Fringe Benefits Requested Biweekly rate X number of biweeks X percentage plus 35% faculty/staff fringe benefits rate	Current Appointment KUCR project number(s) and percent effort allocated to each	Current Cost Share Commitments KUCR project number(s) and percent effort allocated to each
Ima Jayhawk Research Associate Professor	01/01/2015	01/14/2015	100%	Salary \$3000 X 1 X 100% = \$3000 Fringe \$3000 X 35% = \$1050 Total = \$4050	NIH12345 – 50% NSF 12345-25%	KAN12345-25%
			Total Funds Requested			

Planned Proposal for which PPF Funds are being requested:

Sponsor/Funding Agency and Flow-through Sponsor (if applicable):: _____

Funding Opportunity Number or Program Title: _____

Project Submission Deadline: _____

Proposed project duration yrs.

Estimated Proposal Budget: below \$50,000 \$50,000-200,000 \$200-500,000 above \$500,000

Brief description of Proposal:

Rationale: Briefly explain each individual's role with reference to their expertise in the project.

Are funds available through your Department, Program, School or Research Center for this purpose?

Yes No

Please explain your answer below: